



Holmes-Wayne Electric Cooperative, Inc.

330-674-1055 • 866-674-1055 (Toll-free) • 330-674-1869 (fax)
P.O. Box 112 • 6060 S. R. 83 Millersburg, OH 44654 • www.hwecoop.com

Your Touchstone Energy® Partner 

Date: _____

Holmes-Wayne Electric Cooperative, Inc
P.O. Box 112
Millersburg, Ohio 44654

Re: Transferring Rental Accounts

Billing Department:

You have my permission to transfer the electric service into my name on any rental properties that I own when tenants move out and request that the service be disconnected. I will inform the office if property/properties are sold to cancel the agreement.

The property/properties of customer # _____ are located at:

Map Location#:

Address:

Please send bills to:

**PLEASE CONTACT ME WHEN THIS ACCOUNT IS BEING TRANSFERRED
BACK INTO MY NAME? YES _____ NO _____**

VIA EMAIL ADDRESS: _____

AT PHONE NUMBER: _____

Sincerely,

Signature

Date

PLEASE NOTE:

**-THIS AGREEMENT DOES NOT PREVENT DISCONNECT FOR NON PAYMENT OF
ACCOUNT(S).**

**-ADDING OR REMOVING PROPERTIES WILL NOT AUTOMATICALLY START/STOP
SERVICE. A REQUEST MUST ME MADE SEPARATE TO THIS AGREEMENT.**

**-THE SALE OF THE PROPERTY WILL NOT REMOVE THE PROPERTY FROM THE
AGREEMENT. HWEC MUST BE NOTIFIED TO CANCEL THE AGREEMENT.**